

## AGA Austin Chapter Executive Committee Meeting Minutes September 15 2016 | 12:00 pm

### Agenda

1. Roll call

Present: Bhakti, Lorna, Sharita, Ben Smith, Patti, Eddie, Kieran, Ben Lyons, Shayla, and Stanton.

2. President-Elect nomination

Aaron was officially nominated as president elect, and voted into the position unanimously. Bhakti will announce will the change at the next AGA luncheon.

3. Monthly Luncheons

a. Debrief of September Luncheon

Approximately 35 people were present for the September luncheon. There was an issue where HHSC auditors paid but never registered for the event, and corrective actions are being taken on the website to ensure this issue will not occur again in the future. The luncheon was successful despite the registration issue.

b. Speaker for October CPE luncheon

No one has been booked for the October luncheon yet. EC members will reach out to Paul or Caroline Khan to fill the spot.

c. Location of October CPE luncheon

The committee decided to retain the same location and menu for the October luncheon. Patti will be the contact person for this luncheon as Lorna will be occupied with wedding arrangements; Eddie will take payments.

d. Remaining speakers – potential national AGA officer

The committee briefly discussed future speakers, and will look into scheduling a national AGA officer for one of the luncheons.

4. Annual budget

Patti and Eddie will be putting together the annual budget.

5. Quarterly Chapter Recognition Program Report (CRP) – due 9/30 (see attachment)

Bhakti set the chapter's goal at 5,000 points. Everyone should submit ideas for points by September 30th.

6. Status of monthly newsletter

Ben and Shayla are working on the newsletter. Bhakti and Sharita are working on their contributions. Shayla proposed combining Sept/Oct newsletters into one newsletter to go out beginning of October and the committee agreed on the idea.

7. Recruitment

a. Members - 137 members as of 9/2016 ( ↑ 25 since 9/2015)

b. Vacant Committee positions

i. Bylaws and Procedures Chair

ii. Early Careers Chair

8. Committee Reports
  - a. Treasurer (Lorna)
  - b. Communications Committee (Shayla/ Ben)
  - c. Membership (Piotr/ Kieran)
  - d. Professional Certifications Committee (Patti)
  - e. Education/ Programs Committee (John)
  - f. Community Service Committee (Priscilla)
  - g. Webmaster (Eddie)
  - h. Research (Debi)
  - i. Historian (Sharita)
  - j. Early Careers - VACANT
  - k. Bylaws - VACANT

**Additional Notes:**

Eddie requested the Historian Report for the previous year and current.

Lorna says Paul is still our registered agent. Lorna will make the change to Eddie with our current PO Box.

Ben Lyons will co-chair education committee with John.

Meeting was adjourned.