

A total of 9 Executive Committee members were present. Those attending the meeting are marked by an “X”:

Mara Ash • President	X	Paul Morris • President-Elect	X	Mari Queller • Treasurer	
Lynne Pfeffer • Secretary • Webmaster	X	Zulay Sanchez • Immediate Past-President		Eddie Chan • Newsletter	X
Debi Weyer • Education	X	Kadie Weyer • Membership/Early Careers	X	Patty Aguilera • Luncheon • Community Service	X
Lynda Baker • Community Service		Phillip Ashley • Historian	X	Bernard Ndoping-Angandje • CGFM	X
Leita Hart-Fanta • Research					

1. Call to Order

The meeting was called to order at 12:10 a.m. by President Mara Ash.

2. Approval of Minutes and Treasurer’s Reports

Executive Committee Meeting Minutes

- None to approve.

Luncheon Meeting Minutes

- Minutes of the September 8, 2011 CPE event are in progress.

Treasurer’s Reports

- None to approve.

3. Verizon Square for accepting credit cards (<https://squareup.com/cardcase>)

- Eddie has downloaded the software and established a Square account that is linked to the Chapter’s CCU account
- A few of the EC members are willing to try it out at the October luncheon

4. National Scholarships for Recruitment

- The standard recruitment scholarship will be \$175. The Chapter can use the October mixer to claim that scholarship.
 - The October mixer is tentatively planned for October 27th. Kadie will contact Opal Devine’s at Penn Field, which has a separate area that we might possibly use if the price is right.
- An additional scholarship in the amount of \$200 is available for recruitment purposes. Plans must be submitted to National by 10/21/2011 and the event to which the funds may be applied must occur on or before 12/31/2011.
 - The EC has proposed making this event a “Resume Building” event to focus on people interested in acquiring governmental accounting jobs.
 - We will line up 3 EC members interested in giving 10-minute presentations to the audience about their particular area of expertise – accounting, audit, finance, budget, etc.
 - EC members will coach attendees on how to apply for available jobs in all levels of governmental accounting (city, county, state, federal).
 - Mara will look for a room to hold the event. Mara believes that the Consumer Financial Protection Network might be interested in participating in this event as a sponsor and might possibly help with the cost.
 - Tentatively planned for last week in November/1st week in December
 - Deborah Alvarado from Becker may be able to give us some ideas.

5. CGFM Class

- All EC members in attendance agreed that this subject shall be tabled until at least spring of 2012.

6. Electronic Conversion of History

- Phillip reported that he currently has 3 copier paper boxes full of documents.
- Which documents are worth keeping or of historic significance? What method of storage is most cost effective?
- It may not be cost effective to convert all information.
- Phillip will develop an outline of the types of data and the method of storage for all the types of documents he has in his custody.
- What are the current chapter records retention rules for each of these types of documents?
- More discussion on this topic at a later date.

11. Adjournment

The meeting was adjourned at 1:15 p.m.

Lynne Pfeffer
Secretary

Date: October 12, 2011

Summary of Action Items

Item	Person Responsible
Recruit staff at your agencies for membership in AGA	ALL
Order Sticky Note Keepers	Lynne
Contact National (Jessica) about Austin presidents for the 1 st 50 years	Mara
Develop outline for methods of electronic storage for various types of historical documents	Phillip